

ABSTRACT

Faisal Safri Dedi, Implementation of Academic Administration System at Asahan University, Asahan District, Thesis, Educational Administration Study Program, Postgraduate Program, Medan State University, 2020

The purpose of this study to knows the implementation of the academic administration system. barriers that occur in the implementation of the academic administration system and efforts to overcome obstacles in the implementation of the academic administration system at Asahan University. This research is a qualitative research with a descriptive approach. This research was conducted at Asahan University, Asahan district, Kisaran. Data collection methods was used in this study were interviews, document studies and observations. The interview method was conducted to find out about the activities of implementing the academic administration system at Asahan University. Study documents were used to collect supporting data and results from the implementation of the academic administration system. Observations were made to examine the data analysis of documents for the validity of research data. The data obtained are then analyzed qualitatively by referring to standard theories and concepts. The results of the data analysis are then compiled until general research conclusions can be obtained. The results of research on the implementation of the academic administration system at Asahan University show that : (1) Planning has not been done thoroughly so obstacles occur in the implementation phase,(2) Lack of discipline of lecturers in submitting SAP, (3) Monitoring and evaluation have not been implemented programmatically,(4) The lack of discipline solution of lecturers in submitting SAP : Asahan University conducted socialization to each faculty and provided training to lecturers at Asahan University. The main obstacle in the implementation of the academic administration system at Asahan University was that the discipline of lecturers in submitting SAP was still lacking.

Keywords: *Implementation, academic administration system, Asahan University*

ABSTRAK

Faisal Safri Dedi, Pelaksanaan Sistem Adminiatriasi Akademik di Universitas Asahan Kabupaten Asahan, Tesis, Program studi Administrasi Pendidikan Program Pascasarjana Universitas Negeri Medan, 2020.

Penelitian ini bertujuan untuk mengetahui pelaksanaan sistem administrasi akademik, hambatan yang terjadi pada pelaksanaan sistem administrasi akademik dan upaya mengatasi hambatan pelaksanaan sistem administrasi akademik di Universitas Asahan. Penelitian ini merupakan penelitian kualitatif dengan pendekatan deskriptif. Penelitian ini dilaksanakan di Universitas Asahan Kabupaten Asahan, Kisaran. Metode pengumpulan data yang digunakan dalam penelitian ini adalah wawancara, studi dokumen dan observasi. Metode wawancara dilakukan untuk mengetahui secara mendalam tentang kegiatan pelaksanaan sistem administrasi akademik di universitas Asahan. Studi dokumen dipergunakan untuk mengumpulkan data pendukung dan hasil dari pelaksanaan sistem administrasi akademik. Observasi dilakukan untuk menelaah data hasil analisis dokumen guna kevalidasian data penelitian. Data yang diperoleh selanjutnya dianalisis secara kualitatif dengan mengacu pada teori dan konsep-konsep baku. Hasil analisis data tersebut kemudian disusun sehingga dapat diperoleh kesimpulan umum penelitian. Hasil penelitian pelaksanaan sistem administrasi akademik di Universitas Asahan menunjukkan bahwa:(1) Perencanaan belum dilakukan secara menyeluruh sehingga pada tahap pelaksanaan terjadi hambatan, (2) Kurangnya kedisiplinan dosen dalam menyerahkan SAP, (3) Monitoring dan evaluasi belum dilaksanakan secara terprogram.(4) Solusi Kurangnya kedisiplinan dosen dalam menyerahkan SAP ialah pihak Universitas Asahan mengadakan sosialisasi ke tiap-tiap fakultas dan memberikan pelatihan kepada dosen-dosen di Universitas Asahan. Hambatan utama pelaksanaan sistem administrasi akademik di Universitas Asahan ialah kedisiplinan dosen dalam menyerahkan SAP masih kurang.

Kata Kunci : Pelaksanaan, sistem Administrasi akademik, Universitas Asahan