

ABSTRAK

Hasnah Arfah. NIM. 8166132011. Analisis Implementasi Tugas Kepala Sekolah dalam Melaksanakan Kegiatan Supervisi Akademik di SMA swasta Sisingamangaraja Tanjung Balai. Program Studi Administrasi Pendidikan. Universitas Negeri Medan 2018

Penelitian ini bertujuan untuk mengetahui implementasi tugas kepala sekolah dalam melaksanakan kegiatan supervisi akademik di SMA swasta Sisingamangaraja Tanjungbalai, yang meliputi: (1) penyusunan program supervisi akademik kepala sekolah, (2) pelaksanaan supervisi akademik kepala sekolah, dan (3) tindak lanjut supervisi akademik kepala sekolah di SMA swasta Sisingamangaraja Tanjungbalai. Metode yang digunakan dalam penelitian ini adalah metode kualitatif deskriptif. Teknik pengumpulan data menggunakan observasi, wawancara dan dokumentasi. Hasil penelitian ini menunjukkan bahwa: (1) Proses penyusunan program supervisi akademik Kepala Sekolah SMA Swasta Sisingamangaraja Tanjungbalai sudah terlaksana dengan baik sesuai dengan prosedur mulai dari pembentukan tim sampai pada penetapan dokumen program supervisi; (2) Pelaksanaan supervise akademik di SMA Swasta Sisingamangaraja Tanjungbalai telah sesuai dengan program supervisi yang ditetapkan dan termasuk dalam kategori baik. Hal ini dapat dilihat dari 12 indikator semua memiliki persentase 75%-78%. Supervisi akademik pada evaluasi pembelajaran dalam kategori baik. Hal ini dapat dilihat dari 6 indikator semua indikator tersebut memiliki persentase 80% sampai 85%.. Tindak lanjut hasil supervisi akademik kepala sekolah di SMA Swasta Sisingamangaraja Tanjungbalai dilakukan melalui proses pembinaan dengan cara tatap muka dengan kepala sekolah, dan dilanjutkan dengan diskusi perbaikan pembelajaran antar sesama guru.

Kata kunci: Tugas Kepala Sekolah, Supervisi Akademik, Kepala Sekolah, Sekolah Menengah Atas.



ABSTRACT

Hasnah Arfah. NIM. 8166132011. Analysis of the Implementation of Principal's Duties in Implementing Academic Supervision Activities at Sisingamangaraja Private High School Tanjung Balai. Educational Administration Study Program. Medan State University, 2018

This study aims to determine the implementation of the principal's duty in carrying out academic supervision activities at Sisingamangaraja Tanjungbalai Private High School, which include: (1) preparation of the principal's academic supervision program, (2) the implementation of school principals' academic supervision, and (3) academic supervision follow-up headmaster at Sisingamangaraja Private High School Tanjungbalai. The method used in this research is descriptive qualitative method. The technique of collecting data uses observation, interviews and documentation. The results of this study indicate that: (1) The process of preparing the academic supervision program of the Principal of Sisingamangaraja Private High School in Tanjungbalai has been well implemented in accordance with the procedures ranging from team formation to the establishment of the supervising program document; (2) Implementation of academic supervision in Sisingamangaraja Private High School Tanjungbalai is in accordance with the established supervision program and is included in the good category. This can be seen from the 12 indicators all having a percentage of 75% - 78%. Academic supervision on learning evaluation in good categories. This can be seen from the 6 indicators of all these indicators having a percentage of 80% to 85%. Follow-up on the results of academic supervision of principals in Sisingamangaraja Private High School Tanjungbalai is done through a coaching process with face-to-face meetings with the principal, and continued with discussions fellow teacher.

Keywords: The Task Of The Principal, Academic Supervision, Headmaster, High School.

