ABSTRAK

Maimunah Hasibuan. NIM. 7132141024. "Pengaruh Model Pembelajaran *Student Team Achievement Divisions* dengan *Cooperative Script* Terhadap Hasil Belajar Siswa Pada Mata Pelajaran Kearsipan di SMK Swasta Istiqlal Deli Tua T.A 2017/2018". Skripsi program studi Pendidikan Administrasi Perkantoran, Jurusan Pendidikan Ekonomi, Fakultas Ekonomi, Universitas Negeri Medan.

Tujuan penelitian ini adalah untuk mengetahui hasil belajar kearsipan yang diajarkan dengan model pembelajaran *Student Team Achievement Divisions* lebih tinggi dibanding hasil belajar kearsipan yang diajarkan dengan model pembelajaran *Cooperative Script* terhadap Hasil Belajar Siswa Pada Mata Pelajaran Kearsipan pada siswa kelas X AP SMK Swasta Istiqlal Deli Tua T.A 2017/2018.

Penelitian ini dilaksanakan di kelas X AP SMK Swasta Istiqlal Deli Tua Populasi dalam penelitian ini adalah seluruh siswa kelas X AP SMK Swasta Istiqlal Deli Tua yang terdiri dari 2 kelas dengan jumlah 50 siswa. Teknik pengambilan sampel yang digunakan adalah random sampling (secara acak) yang terdiri dari kelas eksperimen I (X AP I) dan eksperimen II (X AP II) yang masing-masing populasinya terdiri dari 30 siswa dan diambil penarikan sampel masing-masing 30 siswa. Teknik pengumpulan data dalam penelitian ini adalah tes hasil belajar dalam bentuk pilihan ganda sebanyak 20 soal yang terlebih dahulu telah di uji validitas, reliabilitas, tingkat kesukaran tes, dan uji daya beda tes. Teknik analisis data yang digunakan adalah uji validitas, uji reliabilitas, tingkat kesukaran uji normalitas, uji homogenitas, dan uji hipotesis dengan menggunakan rumus "uji t".

Hasil analisis data diperoleh nilai rata-rata pre test dan post test dengan model pembelajaran *Student Team Achievement Divisions* = 52,00 dan 86,00 dan hasil rata-rata pre test dan post test model pembelajaran *Cooperative Script* = 45,40 dan 77,80 Hipotesis penelitian ini diuji t dan diperoleh t_{hitung} sebesar 3,671 sedangakan t_{tabel} sebesar 1,684 pada tarafnyata $\alpha=0,05$ yaitu $t_{hitung}>t_{tabel}$ maka hipotesis penelitian ini diterima.

Berdasarkan hasil uji hipotesis dapat disimpulkan bahwa hasil belajar kearsipan yang diajarkan dengan Model Pembelajaran *Student Team Achievemnt Divisions* lebih tinggi secara signitifikan dari pada hasil belajara kearsipan yang diajarkan dengan Model Pembelajaran *Cooperatve Script* pada siswa kelas X AP SMK Swasta Istiqlal Deli Tua T.A 2017/2018.

Kata kunci : Model Pembelajaran Student Team Achievemnt Divisions, Cooperatve Script Hasil Belajar Kearsipan

ABSTRACT

Maimunah Hasibuan. NIM. 7132141024. "The Influence of Student Team Achievement Divisions and Cooperative Script Learning Model on Students' Learning Outcomes in Archives Subject Class X AP SMK Private Istiqlal Deli Tua T.P 2016/2017". Thesis of study program of Administrative Education Office, Jurusan of Economic Education, Faculty of Economics, State University of Medan.

The purpose of this study is To Know the results of general administrative learning taught by Student Team Achievement Divisions learning model is higher than the results of general Archives taught by learning models Cooperative Script on students class X AP SMK Private Istiqlal Deli Tua T.A 2017/2018.

This research was conducted in class X AP of Private Senior High School Istiqlal Deli Tua. The population in this study is all students of class X AP SMK Swasta Istiqlal Deli Tua which consists of 2 classes with 50 students. The sampling technique used was random sampling which consisted of experimental class I (X AP I) and experiment II (X AP II) which each population consisted of 30 students and samples were taken from 30 students. Data collection techniques in this study is a test of learning outcomes in the form of multiple choice of 20 questions that first tested the validity, reliability, difficulty of test, and test different test power. Data analysis techniques used are validity test, reliability test, difficulty level of normality test, homogeneity test, and hypothesis test by using "t test" formula.

The result of data analysis obtained the average value of pre-test and post-test with learning model of Student Team Achievement Divisions = 52,00 and 86,00 and average result of pre-test and post-test of learning model Talking Stick = 45,40 and 77,80 Research hypothesis This is tested t and obtained t count of 3,671 while ttable of 1.684 at the level of real $\alpha=0.05$ ietcount>ttable then the hypothesis of this study is accepted.

Based on the results of hypothesis testing can be concluded that the results of general administrative learning taught by Student Team Achievemnt Divisions Model is higher in significance than the results of Archives taught with Learning Model Cooperative Script on students class X AP SMK Private Istiqlal Deli Tua T.A 2017/2018.

Keywords: Student Team Achievement Divisions Model, Cooperative Script Archives Learning Results