

TABLE OF CONTENTS

	Pages
ABSTRACT	i
ACKNOWLEDGMENT	ii
TABLE OF CONTENTS	iv
LIST OF TABLES	vii
LIST OF CHAT	viii
LIST OF APPENDIXES	xi
CHAPTER I. INTRODUCTION	1
A. The Background of the Study	1
B. The Problem of Study	5
C. The Objectives of the Study.....	5
D. The Scope of the Study.....	6
E. The Significance of the Study.....	6
CHAPTER II. REVIEW OF RELATED LITERATURES	7
A. Theoretical Framework.....	7
1. Speaking.....	7
2. Function of Speaking	8
a. Talk as interaction.....	8
b. Talk as Transactional	9
c. Talk as Performance	11
3. Language Skills of speaking	12
a. Micro skill.....	12
b. Macro skill	13
4. Teaching Speaking.....	14
5. Types of Class Room Speaking	15
a. Imitative	15
b. Intensive.....	16
c. Responsive	16
d. Transactional.....	16
e. Interpersonal	16
f. Extensive.....	16
6. Difficulty of Speaking Skills	16

a.	Clustering.....	17
b.	Redundancy	17
c.	Reduced Forms	17
d.	Performance Variable	17
e.	Colloquial Language.....	17
f.	Rate of Delivery.....	18
g.	Stress, Rhythm, and intonation.....	18
h.	Interaction.....	18
7.	Material Development	18
8.	English for specific purpose	19
a.	Type of ESP	20
b.	Need Analysis	20
c.	English For secretary	22
d.	ESP Course Design.....	22
9.	Curriculum	23
10.	Syllabus.....	26
11.	Appropriate	27
B.	Relevant Study.....	28
C.	Conceptual Framework.....	30
	CHAPTER III. RESEARCH METHODOLOGY.....	33
A.	Research Design	33
B.	Place and Time of Research.....	33
C.	The Research Instruments.....	34
D.	The Source of Data	34
E.	Technique of Collecting the Data	34
F.	Technique of Analyzing the Data	35
G.	The steps of Developing Materials	36
	CHAPTER IV. RESEARCH FINDING AND DISCUSSING.....	37
A.	Research Finding	37
1.	Gathering Information and Data.....	37
2.	Analyzing Data	38
a.	Need Analysis from Questionnaires	38
1)	Target Nee.....	38
a)	Student's English Learning Background	38
b)	Goal.....	39
c)	Necessities.....	40
d)	Lack.....	41
e)	Wants	42

2) Learning Need.....	43
a) Input	43
b) Procedure.....	44
c) Setting	45
3. Analyzing The Interview.....	46
4. Analyzing Existing Materials.....	47
a. Unit 1	47
b. Unit 2	48
5. Designing New Speaking Materials.....	48
a. Unit 1	49
b. Unit 2	49
6. Validating By Experts.....	51
7. Revising Speaking Materials	52
8. Revised- Developing Speaking Materials (Final Product)	53
B. Discussion	54
CHAPTER V. CONCLUSIONS AND SUGGESTIONS	56
A. Conclusions.....	56
B. Suggestions	57
REFERENCES.....	58