ABSTRAK

AZIVAH ZAHRIANIS. Analisis Penggunaan Ruang Kelas melalui Manajemen Sekolah pada Kondisi Sarana dan Prasarana Terbatas di TK Istiqomah Medan. Skripsi. Medan: Fakultas Ilmu Pendidikan. Universitas Negeri Medan. 2026.

Penelitian ini bertujuan untuk mengidentifikasi kondisi sarana dan prasarana, khususnya ruang kelas, serta menganalisis bagaimana manajemen sekolah dalam mengatur penggunaan ruang kelas pada situasi keterbatasan fasilitas di TK Istiqomah Medan. Penelitian ini menggunakan pendekatan kualitatif dengan desain deskriptif. Subjek penelitian meliputi kepala sekolah dan guru. Pengumpulan data dilakukan melalui observasi, wawancara, dan dokumentasi. Data yang diperoleh dianalisis melalui tahapan reduksi data, penyajian data, dan penarikan kesimpulan. Keabsahan data diuji menggunakan triangulasi teknik dengan membandingkan hasil wawancara, observasi, dan dokumentasi. Hasil penelitian menunjukkan bahwa kondisi sarana dan prasarana di TK Istiqomah Medan masih terbatas, terutama dalam ketersediaan ruang kelas, sehingga satu ruang digunakan oleh dua kelas secara bersamaan tanpa adanya sekat permanen. Manajemen sekolah dalam pemanfaatan ruang kelas telah dilaksanakan melalui fungsi perencanaan, pengorganisasian, pelaksanaan, dan pengawasan. Perencanaan dilakukan dengan mempertimbangkan kondisi ruang yang ada, pengorganisasian melalui pembagian area belajar, pelaksanaan dengan penataan ruang yang fleksibel, serta pengawasan dilakukan secara berkala oleh kepala sekolah. Meskipun terdapat berbagai keterbatasan, pengelolaan ruang kelas tersebut tetap mampu mendukung berlangsungnya proses pembelajaran secara cukup efektif.

Kata Kunci : Manajemen Sekolah, Ruang Kelas, Sarana dan Prasarana, PAUD

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ABSTRACT

AZIVAH ZAHRIANIS. Analysis of Classroom Utilization through School Management under Limited Facilities and Infrastructure at TK Istiqomah Medan. Skripsi. Medan: Faculty of Education, State University of Medan 2026.

This study aims to identify the condition of facilities and infrastructure, particularly classrooms, and to analyze how school management organizes the use of classrooms under limited facility conditions at TK Istiqomah Medan. This research employs a qualitative approach with a descriptive design. The research subjects consist of the principal and teachers. Data collection techniques include observation, interviews, and documentation. The data obtained were analyzed through data reduction, data display, and conclusion drawing. Data validity was ensured using technique triangulation by comparing the results of interviews, observations, and documentation. The findings reveal that the facilities and infrastructure at TK Istiqomah Medan are still limited, especially in terms of classroom availBapaklity, resulting in one classroom being used simultaneously by two classes without permanent partitions. School management in utilizing classroom space has been implemented through the functions of planning, organizing, actuating, and controlling. Planning is carried out by considering the available classroom conditions, organizing is conducted through the division of learning areas, implementation is achieved through flexible classroom arrangements, and supervision is carried out periodically by the principal. Despite these limitations, the management of classroom usage is still able to support the learning process effectively.

Keywords : School Management, Classroom, Facilities and Infrastructure, Early Childhood Education

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